

MARY EVANS

Address • Phone Number • Email Address

QUALIFICATIONS PROFILE

Highly competent, focused, and results-oriented professional with strong qualifications developed over extensive years within the construction industry; strongly inclined to obtain a position as **Construction Project Manager / Facilities Manager**. Possess strong decision-making skills, combined with expertise in categorizing, prioritizing, and planning projects efficiently; exceptional organizational and time management skills with keen attention to detail. Experienced directing more than \$20 million in construction projects; currently own and manage a \$2 million rental inventory.

FUNCTIONAL STRENGTHS

<i>Construction and Project Management</i>	Proficient in policies, procedures, equipment, materials, and supplies related to construction, operation, maintenance, and repair of facilities and infrastructures. Skilled in full lifecycle project management from development to implementation.
<i>Leadership and Supervision</i>	Equipped with in-depth knowledge, principles, and practices of effective employee supervision including work planning, assignment, and review of work procedures. Skilled in overseeing budget, ordinances, policies, and municipal goals.
<i>Human Relations</i>	Adept at developing rapport, motivating, and providing support to others. Solid ability in cultivating positive and harmonious working relationships with all contacts within line of work.
<i>Communication and Professionalism</i>	Express and interpret knowledge and ideas clearly; capable of exchanging information in an effective manner. Accessible, flexible, and energetic, consistent demeanor in all situations.
<i>Problem Resolution</i>	Resourceful in implementing operational improvements and developing challenging projects. Excellent analytical and problem-solving skills; proven ability in identifying needs and enhancing efficiencies.

SELECTED ACCOMPLISHMENTS

- ✓ Played an integral part in the successful development and implementation of various projects in Adrian College including :
 - Dormitory design and remodel at Pellowe Hall (\$2 million)
 - Construction of new Baseball Stadium (Nicolay Field \$1.8million)
 - Remodeled Valade Hall Phase I and Knight Auditorium(360 thousand)
 - Renovation of Rush Hall to School of Communications (TV & Radio Studios, \$1.6 million)
 - Renovation of Goldsmith Center School of Modern Languages(257 thousand)
 - Remodeled new college bookstore location(50 thousand)

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- New Press box for the Softball Complex(\$27 thousand)
 - Construction of new health center(\$66 thousand)
 - Development of campus Water Main Extension(\$68 thousand)
 - Several office suite and classroom design as well as renovations at the Administration Building, Development Suite, Public Relations, Peelle Hall, and Mahan Hall along with improvements of Football Locker Room(\$800 thousand)
- ✓ Recognized for exceptional performance in design and establishment of more than 40 apartment units at 3 complexes along with over 50 single family homes

CAREER WORK PATH

Commissioner City of Adrian	2005-Present
Principal Collegeview, LLC ▪ Adrian, MI	2001-Present
Principal Valentine Bros. Development, LLC ▪ Development and Construction Services Adrian, MI	2001-Present
Contract Training Consultant Emergency Response Solutions, Michigan State University ▪ East Lansing, MI	1996-Present
Training Programs Manager Emergency Response Solutions, Michigan State University ▪ East Lansing, MI	2000-2001
Full-Time Professional Firefighter / EMT City of Adrian Fire Department	1986-2000
Laborer/Estimator Valentine Construction ▪ Morenci, MI	1976-2000
Contract Hazardous Materials Instructor HazMat Training Center, Michigan State Police Academy Complex ▪ Lansing, MI	1993-1999

ACTIVITIES

- Member**, Michigan Municipal League Economic Development and Land Use Committee, 2007-Present
Board Member, American Red Cross, Lenawee County Chapter ▪ 2006-Present
City Commission Representative to the City Planning Commission, 2006-2008

EDUCATION

- Citizen Planner Course, Michigan State University Extension Service
Municipal Planning and Zoning ▪ 2007
Fire, Hazardous Materials, Emergency Response, and Leadership Training including National Fire Academy Fire Officer Programs, FEMA, EPA, and MSP Emergency Response Programs ▪ 1981-2003