

THOMAS CLARK

Address ▪ Contact Number ▪ Email Address

BUSINESS / FINANCIAL ANALYST

Financial Management | Business Strategies and Forecasts | Evaluation and Implementation

SUMMARY OF QUALIFICATIONS

Results-oriented, analytical, and sharply-focused financial analyst, recognized as a goal-oriented visionary and articulate communicator. Highly effective at improving and strengthening financial operations to maximize performance and increase profitability. Promptly respond to operational and financial challenges with confidence, determination, and focus. Adept at financial modeling and forecasting; utilized exceptional quantitative and analytical skills.

Technical Skills: Microsoft Office (Word and Excel), Oracle, and SQL databases

PROFESSIONAL EXPERIENCE

Lehigh University, Bethlehem, PA

GRADUATE ASSISTANT (OFFICE OF TECHNOLOGY TRANSFER)

JAN 2009-PRESENT

- Assume full responsibility to support decision and patent inventions occurring throughout the university
- Review inventions for market value and analyze overall market segment; develop reports to the office to determine which inventions should be patented
- Research and visit various web sites and library databases to acquire substantial knowledge of overall market
- Contribute in estimating market values utilizing superior financial skills
- Handle prospecting of target companies to license inventions
- Distribute e-mail brochures to contacts regarding specific invention and create financial benchmarks for licenses
- Develop standard operating procedure document to facilitate a quicker and easier to understand OTT (Office of Technology Transfer) process for new interns

Hexaware Technologies, Ltd., Mumbai, India

SENIOR SOFTWARE ENGINEER (FINANCIAL SERVICES)

JULY2007-DEC2007

- Functioned as team leader of Financial Services Consulting Department in Hexaware technologies
- Held responsible for monitoring and maintaining treasury management software for major client, which was one of the largest investment portfolio company in the US
- Frequently coordinated with the client to gather and document requirements
- Initiated and executed the best approach of implementing and documenting changes in the software
- Reported directly to upper management to discuss team work utilization
- Provided strategic leadership and mentored new interns / employees to establish a collaborative team environment

3i Infotech Ltd., India

SOFTWARE ENGINEER (FINANCIAL SERVICES)

DEC 2004-JUNE 2007

- Assigned to contribute in a project, which aimed to develop a treasury management system to be utilized in large banks in India
- Demonstrated in-depth understanding of financial concepts through regular training workshops
- Played a pivotal role in the development of software module per documented requirements

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- Worked out the Treasury Department of the largest bank in India for six months, which enabled attainment of additional knowledge and drove personal interest to pursue graduate studies in finance

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EDUCATION

MASTER OF BUSINESS ADMINISTRATION IN FINANCE

Lehigh University, Bethlehem, PA

Expected graduation date: Dec 2009 ▪ Cumulative GPA: 3.58

BACHELOR OF ENGINEERING WITH FIRST CLASS DEGREE: 2004

Vidyalankar Institute of Technology, Mumbai University, India

Top 10% GPA among all graduating students

PROFESSIONAL TRAINING

Completed a three-month ANIIT certification course for Microsoft Technologies, NITT Mumbai: 2004

ACTIVITIES AND AFFILIATIONS

Active Member, Jan Seva – a local self-help organization that provides food and shelter to the poor and victims of natural disasters

Facilitator, Foundation for Excellence – a non-profit organization committed to helping the underprivileged

HONOR AND AWARD

Project Star Award: Nov 2006

For outstanding coordination with the client and timely management of deliveries