

## LAW FIRM ASSOCIATE ▪ CORPORATE COUNSEL ▪ IN-HOUSE COUNSEL

### QUALIFICATIONS SUMMARY

Accomplished and dynamic legal professional with extensive experience in intellectual property law, litigation discovery management, business development, and strategic planning within legal and media industries. Exceptional skills in negotiating and drafting contracts, leadership and general management. Demonstrate talent and knowledge in counseling various corporate businesses, as well as excellent research, writing and executive administration skills.

### PROFESSIONAL EXPERIENCE

#### GENERAL COUNSEL AND BAND MANAGER

Jul 2003-Present

NU-Q-LIR MUSIC INC., New York, NY

- Administer all legal aspects of corporation, including intellectual property licensing, trademark and copyright registrations, contract negotiation and drafting
- Manage professional touring band and responsible for implementing daily touring strategy, production strategy, talent buyer contact and booking, as well as managing the transportation and performance execution
- Responsible for drafting, reviewing and executing performance, licensing, endorsements, publishing, and other various music related contracts
- Strategically develop sales, branding and marketing strategy for new band in niche musical market to ensure profitability and market share increase
- Direct the recruiting, hiring and training of more than 100 "street team" volunteers located throughout the country to promote and market U-Melt's upcoming concerts and other product releases
- Foster, maintain and nurture positive relationships with music journalists and over-the-air and satellite radio personnel
- Strengthen and maintain online store for purchase of digital materials and physical merchandise

#### *Key Accomplishments:*

- Co-founded and operated music production company and independent record label
- Successfully developed demand for new touring band and music products by maximizing and increasing yearly income from every year since inception including
- Spearheaded and maximized publicity and awareness of band, successfully solicited local and satellite radio exposure, administered various duties such as drafting and distributing press releases, organizing "meet-and-greets", and other contests
- Strategically developed and implemented effective promotional and marketing strategy for street team such as aggressive "grassroots marketing" utilizing various media outlets, leveraging online social networks, message boards, blogs and other digital communities, and launching comprehensive on-site promotional campaigns to target specific areas such as college campuses, live music venues, parks, night clubs, and other appropriate businesses

#### LITIGATION CONTRACT ATTORNEY/SUPERVISOR

Jun 2007-Present

HUDSON LEGAL, New York, NY

- Skillfully manage and supervise document review projects for various law firms, including Wachtell Lipton Rosen & Katz, Shearman & Sterling, Jones Day, Fish & Richardson, McKool Smith and Sonnenschein Nath & Rosenthal
- Lead the development and implementation of innovative document review strategy and protocols with law firm partners and associates to instruct and direct document analysis by review team

#### *Key Accomplishments:*

- Direct and manage approximately 150 contract attorneys on document review teams while performing first level and quality check review of documents for privilege, relevance and confidentiality
- Develop and create privilege log and

#### IN-HOUSE COUNSEL AND BAND MANAGER

Feb 2008-Jan 2009

HARD HEAD MANAGEMENT, New York, NY

- Provided advise and counseling to company on all legal matters such as licensing and publishing, as well as trademark, copyright, and other intellectual property matters
- Collaborated and worked directly with company President/CEO

# THOMAS CLARK

Address ▪ Telephone ▪ E-mail

- Led the negotiation and execution of co-management agreement with the music management company for professional touring band U-Melt, including business development, digital media development and publishing, licensing, merchandising, and recording label matters
- Advised and counseled professional touring bands U-Melt, Ivan Neville's Dumpstaphunk, and DJ Logic on legal and contract issues, including copyright and trademark analysis and review, drafting, as well as monitoring and reviewing performance, licensing and contracts endorsement, and other commercial partners

**Key Accomplishment:**

- Spearheaded the negotiation and execution of co-management agreement with the music management company for professional touring band U-Melt, including business development, digital media

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**LITIGATION CONTRACT ATTORNEY / SUPERVISOR**

2005-2007

UPDATE LEGAL, New York, NY

- Actively participated in numerous document review projects for various firms, including Shearman & Sterling; Willkie Farr & Gallagher; Akin Gump Strauss Hauer & Feld; Morrison & Foerster; and Dechert
- Promoted to supervisor position while managing the Shearman & Sterling and Akin Gump Strauss Hauer & Feld projects
- Worked with Shearman & Sterling and Akin Gump Strauss Hauer & Feld Associates in developing document review strategy and directions for document analysis by review teams

**Key Accomplishment:**

- Monitored and directed review teams with approximately 10-100 contract attorneys

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**ASSOCIATE**

2000-2003

JONES DAY, New York, NY

- Gained exceptional knowledge and skills in managing products liability, intellectual property, and complex commercial litigation matters
- Drafted motions, briefs, affidavits, discovery requests and responses, and other pleadings
- Conducted research on legal issues involving various commercial sectors such as tobacco, telecommunications, pharmaceutical, and financial industries
- Drafted factual and legal memoranda
- Assisted and supported witness in preparation for trial, including drafting of witness outlines
- Oversaw a wide-range of document production and reviews involving complex pharmaceutical patent litigation, performed manual and online review for privilege and responsiveness, and created privilege logs

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**EARLIER EXPERIENCE**

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**SUMMER ASSOCIATE**

Summer 1999

GOODWIN PROCTER, Boston, MA

**SUMMER ASSOCIATE**

Summer 1998

GORDON HALEY, Boston, MA

**LEGAL ASSISTANT**

Summer 1997

ATLANTIC BANK & TRUST CO., Boston, MA

**LEGAL INTERN**

Jan 1996-May 1996

WASHINGTON D.C. PUBLIC DEFENDERS OFFICE, Washington, DC

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**EDUCATION**

**JURIS DOCTOR**, *cum Laude*, Cumulative GPA of 3.50 ▪ Boston University School of Law, Boston, MA: 2000

Honors: G. Joseph Tauro Distinguished Scholar Award, Top 10% of First-Year Section

**BACHELOR OF ARTS IN CRIMINAL JUSTICE**, Minor in Philosophy ▪ George Washington University, Washington, D.C.: 1997

Alumni Scholarship, Dean's List

**Bar Admission:** State of New York (2001)

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**AFFILIATION**

Member, Boston University Law Review (Published)