

QUALIFICATIONS PROFILE

Known as highly effective educator with in-depth knowledge of analyzing education sector trends, capturing learning opportunities, and monitoring key education plans to improve work performance and achieve maximum potential. Possess a career history of proven expertise in developing training materials and managing results-driven programs through exceptional research, teaching, and decision-making skills. Adept at providing training and support to culturally diverse groups combined with proficiency in identifying needs, developing learning objectives and strategies, defining content, and selecting appropriate learning activities. Demonstrated ability to establish project performance benchmarks and monitor project progress to ensure thorough implementation of education programs and projects. Has comprehensive background in developing and evaluating education programs in diverse settings. Fluent in English and Spanish, and conversant in Korean.

FUNCTIONAL STRENGTHS

Education / Training

- Collaborated with senior decision makers and provided feedback on the effectiveness of educational programs
- Skilled in analyzing and evaluating educational policies and practices
- Led the development and implementation of English as a Second Language (ESL) conversation and writing programs
- Developed training resources including control tower and radar computer simulation problems, conducted trainer certification workshops, and evaluated controllers for certification in control tower and radar facilities
- Established learning and teaching environment for students in accordance with educational objectives; provided classroom instruction for numerous courses
- Prepared lesson plans and utilized teaching methods suitable for diverse learning styles, cultures, regions, and ethnicity to help students achieve course objectives
- Provided feedback and improvement methods for math assignments; developed evaluation tools to assess students' comprehension of completed topics
- Rendered classroom instruction for College Success courses; created lesson plans for delivery of instruction on topics for academic and personal success
- Organized lesson plans and facilitated instruction for conversation and writing courses
- Analyzed and evaluated students' comprehension of topics and readiness to proceed to higher levels
- Supervised the Training Department for a 70-member air traffic control complex that provided radar and control tower services for approximately 175,000 flights
- Organized and developed curriculum and computerized training scenarios for control tower and radar environments that resulted in reduced overall training time by a minimum of 15 percent for all positions

Leadership and Supervision

- Administered special utilization of airspace in the host nation and ensured critical defense training for ground and air forces for all nations concerned
- Organized more than 150 major defense activities for 8 nations and negotiated necessary airspace usage time to streamline joint operations
- Oversaw all aspects of daily activities of a 65-person air traffic control radar facility that maintained safety for more than 200,000 annual flights
- Provided primary direction that led to a radar facility, which was recognized as the best in service for two consecutive years
- Performed various responsibilities as Federal Aviation Administrator Control Tower Examiner from 1990 to 1996

Development and Implementation

- Skillfully managed middle and high school ESL curriculum development teams for conversation / writing
- Applied curriculum evaluation skills to ensure the effectiveness of ESL curriculum and developed enhanced instructional methodologies
- Facilitated training sessions for Korean teachers to improve delivery of English instruction
- Designed standards for student placement and evaluation tools to assess students' comprehension of topics taught; converted instruction and evaluation tools for web-based application

MARY EVANS

Address ▪ Phone Number ▪ Email Address

CAREER WORK PATH

University of Phoenix (Augusta Campus) ▪ Augusta, GA

ADJUNCT FACULTY 2007-PRESENT

Augusta State University ▪ Augusta, GA

ADJUNCT PROFESSOR 2001-PRESENT

Aiken Technical College ▪ Aiken, SC

ADJUNCT PROFESSOR 1999-2001

Pyong Teak Board of Education ▪ Republic of Korea

ENGLISH LANGUAGE CURRICULUM DEVELOPER 1996-1998

U.S. Air Force ▪

SUPERINTENDENT, AIRSPACE MANAGEMENT – OSAN AIR BASE 1994-1998

DEPUTY CHIEF, RADAR APPROACH CONTROL – OSAN AIR BASE 1992-1996

CHIEF, AIR TRAFFIC CONTROL TRAINING – KUNSAN AIR BASE 1990-1992

EDUCATION

DOCTOR OF PHILOSOPHY IN HUMAN DEVELOPMENT ▪ Fielding Graduate University ▪ Santa Barbara, CA ▪ 2007

MASTER OF ARTS IN ORGANIZATIONAL DEVELOPMENT ▪ Fielding Graduate University ▪ Santa Barbara, CA ▪ 1998

MASTER OF ARTS IN HUMAN RELATIONS ▪ University of Oklahoma ▪ Norman, OK ▪ 1996

BACHELOR OF ARTS IN POLITICAL SCIENCE ▪ University of Maryland, Asian Division

CERTIFICATE OF BASIC SPANISH LANGUAGE ▪ Defense Language Institute ▪ Monterey, CA

PROFESSIONAL TRAINING

U.S. Air Force Senior Noncommissioned Officers' Senior Leadership Academy ▪ Senior Enlisted Management Training

U.S. Air Force Senior Noncommissioned Officers' Leadership Academy ▪ Mid-Level Enlisted Management Training

Achieve Global Instructor ▪ Mid-Level Supervisor Development Training

U.S. Air Force Chief, Air Traffic Control Trainer School ▪ Senior Air Traffic Control Training Management

Faculty Development Training ▪ Initial Training for University Instructors

Federal Aviation Administration Control Tower Examiner ▪ Evaluation of Control Tower Personnel Training

U.S. Air Force Air Traffic Control School ▪ Basic Air Traffic Control Training

University of Villanova's Project Management Course ▪ Advanced Project Management Training

AWARDS AND HONORS

Certificate of Appreciation, 2004

- Awarded by the Consul General of the Republic of Korea in Atlanta to recognize dedicated service for promoting friendship and cooperative relations between the Republic of Korea and the United States of America

Senior Enlisted Manager of the Year, Royal Air Force Mildenhall, United Kingdom, 1991

- Awarded by the Facility Commander in recognition for outstanding leadership

PROFESSIONAL AFFILIATIONS

Member, Association for Supervision and Curriculum Development

Member, International Teachers of English to Speaker of Other Languages

Liaison, Georgia Teachers of English to Speaker of Other Languages (GATESOL)

ACTIVITIES

Region 2 Liaison for GATESOL ▪ Volunteer Camera Operator WBPI TV-49 ▪ Volunteer ESL Instructor

COMPUTER SKILLS

Microsoft Windows XP ▪ Microsoft Word, PowerPoint, Excel ▪ WebCT (Computer-Based Educational Platform)

Acrobat Distiller ▪ Turbo Tax ▪ QuickBooks Pro